



ATTENDANCE MATTERS Autumn 2024



**Aim for 100% attendance for a
better future
Their future is in your hands...**

Attendance data

Year 1	91.24%
Year 2	95.28%
Year 3	97.25%
Year 4	96.67%
Year 5	94.05%
Year 6	97.05%
Reception	94.4%
WHOLE SCHOOL	95.11%

You can help your child achieve by...

- Working with school
- Letting the school know promptly of their absence and keeping communication lines open
- Not taking your child out for trips, shopping or holidays
- Listening to your child and taking a positive interest in your child's work and time in school
- Ensuring your child is ready for the school day
- Checking your child's attendance with school if its a concern

Celebrate Good Attendance

Attendance data is analysed on a weekly basis. Assemblies are used to share this data with the pupils.

Captain Attendance is awarded to the class with the best overall attendance for the week.

Towards the end of the school term (Autumn, Spring and Summer term), all those pupils with 100% attendance receive a certificate. At the end of the school year, certificates and prizes are awarded to all pupils who have attended school every day of the school year.

**WELL
DONE**

**We have had
53 children
achieve 100%
attendance this
half term.
Quite an
achievement
when we have
had so many
illnesses going
around**



School Starts & Finishes

The school day starts at 8.45am prompt. Children should arrive between 8.40am and 8.45am after this time the gates will be closed and children need to come through the office. They may get a late mark. The school day finishes at 3.15pm





Take a look on Arbor to see where your child is situated on the above table

Family holidays and term time leave

Children are not entitled to holidays during term time. Family holidays should be taken during school holiday periods.

To request learning leave during term time due to exceptional circumstances, ask the school office for a Learning Leave of Absence Form (with as much notice as possible).

Fines may be issued where unauthorised learning leave has been taken during term time.

PLEASE REMEMBER.....

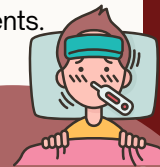
To call the school office if your child is absent from school –
01455 290511

If we do not receive a call stating why your child is absent from school, the school will call home. Where there is no answer, we will continue to call other contacts that have been provided by parents. Should there be no reply to the above endeavours to contact a parent/carer, the Attendance Manager or a member of the school staff may visit your home to do a safe & well check.

Pupil Absence and Medical Appointments

We often receive messages stating that a child is 'ill/unwell', 'poorly' or 'not in today'. These reasons have to be recorded as unauthorised absences. Could you please state the exact reason for your child's absence, so it can be authorised. If your child has a medical appointment in the morning or afternoon, we do not expect them to be absent for the whole day; if this is the case, part of the day will be recorded as unauthorised. We also need to see proof of any medical appointments.

Thank you for your help with this.



Persistent Absences

Any child with attendance below 90%, regardless of the reason of the absence, is considered to be a persistent absentee. This equates to just 2 days each month.

Statistics show that persistent absentees are less likely to achieve their full potential.

Children can attend school with minor ailments such as toothache, headache, stomach-ache, cold, sore throat etc. Over the counter medicines can be given before school. School will contact you if they become too ill to remain in school.

YOUR LEGAL RESPONSIBILITY

If your child does not attend school regularly (over 90%) the Local Authority can take action against you. This can be through a Fixed Penalty Notice (fine) or a summons to appear at court.

What is a fixed Penalty Notice?

The Anti-Social Behaviour act 2003 introduced legislation for Local Authorities to issue Fixed Penalty Notice to parents/carers of pupils who have unauthorised absences from school.

A Penalty Notice can be issued for two reasons:

- If a holiday is taken during term time without the permission of the headteacher
- If a pupil has unauthorised absence from school and their parent/carer fails to co-operate with school staff and/or other professionals to improve the situation

What are the fines?

£160 per parent/carer (reduced to £80 if paid within a timely manner). If the £160 is not paid within the time frame given a summons can be issued to appear in court. The Local Authority can decide whether to issue a summons to court instead of a Penalty Notice.

If you have any queries regarding school attendance

- Visit the Leicestershire School Attendance website [HERE](#)
- Contact school office 01455 290511 or Email office@barlestone.risemat.co.uk
- Call Leicestershire County Council Attendance Team 0116 3056743 or Email attendanceteam@leics.gov.uk